



KANKAKEE COMMUNITY COLLEGE  
District 520

November 18, 2025

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Secretary Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Michael Proctor, Vice Chair/Chair Pro Tem  
Mr. Brad Hove, Secretary  
Mrs. Catherine Boicken  
Mr. Michael Kick  
Mr. Eric Peterson  
Mr. Todd Widholm

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

Dr. Boyd welcomed everyone to the meeting. There was no public comment. There was no change or amendment to the published agenda.

**APPOINT A CHAIR PRO TEM**

In the absence of Chair Orr at the meeting, Secretary Hove stated a Chair pro tem was needed. Motion was made by Mr. Peterson and seconded by Mr. Widholm to name Michael Proctor as Chair pro tem for the November 18, 2025 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Proctor, Widholm  
Motion Carried

The meeting was turned over to Vice Chair Proctor serving as Chair pro tem.

**BOARD PRESENTATION**

Mr. Nick Bava of Sikich gave a FY25 audit presentation. Dr. Boyd thanked him and the Sikich team, as well as Beth Nunley, VP for Business Affairs, Sarah Peters, Director of Financial Services, and the accounting team for their hard work.

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the October 21, 2025 Board meeting for approval. Motion was made by Mrs. Boicken and seconded by Mr. Peterson to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Hove, Peterson, Proctor  
ABSTAIN: Kick, Widholm  
Motion Carried

### **FISCAL YEAR 2025 FINANCIAL AUDIT**

The administration presented the fiscal year 2025 financial audit for acceptance. Copies of the audit were provided under separate cover. Motion was made by Mr. Hove and seconded by Mrs. Boicken to accept the fiscal year 2025 financial audit as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **APPROVAL OF FARM LEASE AGREEMENT**

The administration recommended the Board approve a farm lease agreement with Daniel Dandurand for the period March 1, 2026 through February 28, 2027 at a rate of \$200 per acre or annual cash rent totaling \$10,000 per year. Motion was made by Mr. Kick and seconded by Mr. Peterson to approve the farm lease agreement as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **INFORMATION**

Dr. Boyd gave his report to the Board. He shared that the fall semester is nearing the end, registration is open for the spring semester, and progress on campus construction projects is on-going. He noted that the trustees can donate to the college's food pantry by bringing donations to the Combined Board dinner on December 4. The college will once again sponsor Riverside's Heart Ball on March 7, 2026, and trustees were encouraged to attend the event.

Trustee Peterson gave his ICCTA report to the Board. Enrollment has increased state-wide and at the college. He and Dr. Boyd attended the ICCTA's south suburban regional meeting held at Prairie State College on November 5. The Association of Community College Trustees represents community colleges on a national level, and it will hold its annual conference in Chicago next year. He reminded the trustees to complete the mandated ICCTA training by December 31. He shared the ICCTA's 2026 legislative agenda.

### **APPROVAL OF SHORT-TERM INVESTMENTS**

The administration presented short-term investments totaling \$4,400,000.00. Motion was made by Mrs. Boicken and seconded by Mr. Kick to approve the investments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for September 30, 2025 and the Investment and Financial Summary Report for October 31, 2025. Motion was made by Mr. Hove and seconded by Mr. Kick to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$10,491,103.13, seven (7) purchase order requisitions over \$10,000, and nine (9) special bills totaling \$11,621.60 were presented for Board review. Motion was made by Mr. Kick and seconded by Mr. Widholm to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mrs. Boicken and seconded by Mr. Kick to convene to closed session. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

The Board went into closed session at 5:35 pm. The Board returned at 6:04 pm. Motion was made by Mr. Hove and seconded by Mr. Peterson to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Kick to approve the November 18, 2025 Consent Agenda Action Items 1-5 as follows:

- (1) Approval of Employment Matters (including new employment and voluntary resignation)
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnerships Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult Participant in WIOA Work Experience Program in Kankakee and Livingston Counties
- (5) Approval of Full-Time Credit Division Overload Summary for Fall 2025

On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **APPROVAL OF SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES**

Dr. Boyd provided a review of the closed session minutes for the following meeting dates: May 20, June 17, July 15, August 19, September 16, and October 21, 2025. He recommended the Board approve the closed session minutes without release due to the continued need for confidentiality. Motion was made by Mrs. Boicken and seconded by Mr. Peterson to approve the closed session minutes without release. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:05 pm was made by Mrs. Boicken and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Boicken, Hove, Kick, Peterson, Widholm, Proctor  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

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Chair

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Secretary